

Minutes of the Manawatu Badminton Association Board Meeting - [11 2019]

Held on Thursday 21st November 2019

Held at Sport Manawatu

Meeting opened at 7:05pm

1. Present and Apologies		
Board Members	Attendees	Apologies
David Reardon (Chair) Callum Hill Sujay Prabakar	James Veitch (GM) Jessica Rich Janice Cudby Sandra Lynch	Simon Allan

2. Previous minutes and matters arising	
<ul style="list-style-type: none">- Congratulations to Janice for winning a 2018 Service award at the New Zealand Badminton awards held in Wellington- She's done a lot over the years and has always been there regardless she has been a very important part in management and governance of Manawatu Badminton- Going forward from now on keep minutes more confidential especially in terms of monetary – don't name names.- Personnel matters to be kept out of the minutes Moved: David Seconded: Callum	
<ul style="list-style-type: none">- Read and approved they are a true and accurate record. Moved: David. Seconded: James	

3. Operational Reports
<p>a) <u>Development Report:</u></p> <ul style="list-style-type: none">- There is no actual development report <p><u>Update about Arena</u></p> <ul style="list-style-type: none">- Email from Arena that the time we are out of the hall could be a lot less – however replied asking for certain dates that it is now available, haven't heard back.- May not have what we want next year- Sandra and James are talking to local schools, PNINS, Boys High, Girls High and Cornerstone, Cornerstone have already said no.- Trying to keep badminton as central as possible- PNINS have said that we can have hall on a Thursday after school- Will be a lot more work in schools comp so might not happen term 1 of 2020.- Can have Massey hall Jan/Feb – suitable for doubles format- Can only have one of the Massey halls- Still on course to have all senior trials in PNINS- Looked at transferring junior rep training to cornerstone – don't know the outcome of this- Can have trials on weekends for juniors – have to run this by JDC first- Early communication is going to be key in this coming season- Worried about knock on effect of players not returning due to disruption- Can home show etc. delay set up by a few hours so it won't caused so much disruption

- Have asked about this already – haven't had a response
- Could put this in writing
- Manawatu Basketball had similar issues we have had this year – wanted to meet with Mr. Lynch (Venues Manager of Arena Manawatu) and he wouldn't agree to meet.
- Still worth writing a letter
- We have had several meetings – going to the end of the earth – is there any possibility that some of the show organizers can set up later on a couple of occasions just so we aren't completely disadvantaged?
- The Manawatu Jets games are also a disruption – if a game is on a Saturday they book Thursday to Tuesday out in the Arena.

b) Financial Report:

- Profit of approx. 34K for this year after moving the funding into the next year
- 10,000 owing – 8,000 is current
- GST next week – small refund of \$300
- Books to go to auditor early December
- Have AGM late as possible in February.

4. BNZ Conference Update

- Presentations
- There were 3 presentations
 - Development
 - Community – ShuttleTime etc.
 - Performance and Coaching
- Events
 - Talked about what events each region is doing
 - Sport NZ talked about juniors and what juniors want from sport in general
 - 12-year-old to 17-year-old– why are they playing badminton – is it for fun, social?
 - Result for the above age group – is they are playing for health reasons then fun came in as the second reason – In Sports New Zealand wide – not just badminton.
 - Cross gender kids – something to earmark
 - Go to Olympic website and see guidelines regarding cross gender kids.
 - Might have to ask Badminton New Zealand if they have a policy around it
 - If it comes up currently then can-do research and do a case by case basis.
- Sunday:
 - Talked about the calendar for next year – there was feedback received about masters so have been brought forward to August.
 - Talked about turning funding into participation growth
 - talk about giving awesome events (around the aim games)
 - tips and tricks to accessing funding – basically from New Zealand Community Trust.
 - most funders are moving towards funding something that is over 3 years like a project etc.
 - New Zealand Community Trust happier to approve wages for example over three years because lowers workload etc.
 - Go in and talk to them so they understand what you are all about
 - Talked about ShuttleTime tips and tricks – give kids a great experience etc.
 - There is a new form of badminton – air badminton

5. Organisation Discussion

- Facilities (arena – current vs long term)

- We are having problems and have been for a while
 - Are there any other options? Like having our own hall
 - Would be expensive to get a hall to the size of the arena
 - We run events that are on a massive scale compared to other regions in NZ
 - State of it is shocking – too many people rely on the arena
 - What are our needs?
 - Amount of courts that we need at one time
 - Is that why we are successful because we have volume on our side
 - Arena meets one of our core needs
 - It is central and meets capacity
 - The need the Arena doesn't meet is quality of badminton
 - Should keep hounding the council about quality
 - If they could make it international standard, then this would help the quality
 - We have enough high-end players that want a facility like that but is there actually enough of that
 - Some social players would want this – do a play to pay
 - Ask the Palmerston North City Council about looking at an online play and pay
 - Only charge \$5 an hour
 - Swipe card access maybe – could be doable because of New Zealand Transport Agency being situated in the Arena.
 - Would line up with the Palmerston North City Council goals by increasing money and participation
 - There are probably groups that play in the Arena and we don't know about them
 - Do we start a club and run it ourselves as an Association?
 - Staff meeting – to brainstorm more ideas
 - Must communicate with the arena about what our needs are and what our goals/objectives
 - Need to highlight how reliant we are on the arena
 - Could do a trial this year of a smaller competition to see how it would work
 - Pick 3 schools to run it with and see what happens
 - They pick a night a term to book in as a badminton night
 - Wouldn't be feasible to try and get our own hall
 - Want to make an approach – face to face or letter to the council/arena about where our game is going and our needs and how this lines up with the councils objectives
- JDC (structure of committee)
- We have changed MBA structure
 - Feels like they don't have much input anymore
 - Considering how much of we talk about impacts them or involves them in some way
 - Do we need to get them more involved – e.g. JDC member that sits in our meetings
 - We do need to make it more inclusive.
 - Get chair to go to a couple of JDC meetings a year.
 - The committee changes all the time due to parents and their children
 - For now, JDC have Ian on board for 2020
 - 2021 have a new committee
 - Would it be better to have one of the board members as the member to liaison between JDC and Manawatu Badminton?
 - Or is Sandra and James doing enough to keep them in the loop?
 - Because there are 6 meetings a year David said he would be happy to attend 2 out of the 6
 - JDC are an operational committee
 - Board still has influence over the junior program

- JDC sits at the same level as the finance group or policy group
- JDC just part of the organizational structure of Manawatu Badminton Association
- Are we hearing their voice and their opinions on matters that impact them?
 - Do strategic planning with them next year with new committee and Ian still there
 - Board member goes to the first JDC meeting of the year, so they know who the board is
- Staff and volunteers (key people reliance)
 - What are we doing for sustainability?
 - What would we do if certain people were to leave?
 - Have started to address this by writing stuff down and documenting this
 - Process is starting
 - This has started this year with the policies being created – James done this
 - Having a succession plan for when key people leave
 - Need to document procedures etc. so when people leave
 - Are we thinking about someone shadowing other people so if people leave or get promoted then they can slot in?
 - Need to think about if we need more training for players to become coaches
 - Upskilling is important
 - Try to pay coaches – have spoken to BNZ about this – need to set the pathway for players and what to follow to reach this
 - Prioritize who we think gives us the most back – coaches, direct people who have an effect on badminton in the MBA
 - Treasurer role too big for a volunteer role now.

6. Growing Collaboration in the Wider Region

- Bigger goal is we are Manawatu not Palmerston North
- Discussion timeout – 15mins
- For Sandra and James to come up with a plan for 6/12/18 months of what to offer and what can benefit them, principles etc.

7. Board Reflection Discussion

- Add this to next meetings agenda

Next Meeting: 23rd December 2019 - drinks

Meeting closed: 9:44pm