Minutes of the Manawatu Badminton Association Board Meeting - [03 2019]

Held on 10th March 2019

Held at Sport Manawatu

Meeting opened at 2:09pm

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| 1. Present and Apologies
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| Board Members | Attendees  | Apologies |
| David Reardon (Chair)Simon AllanSujay PrabakarCallum Hill | James Veitch (GM)Jessica RichJanice CudbySue McDowall | Josh Curry |

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| 1. Previous minutes and matters arising
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| Move that Sue McDowall to be President of Manawatu Badminton Moved: Simon Seconded: EveryoneMinutes from previous meeting were read and approved |

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| 1. Operational Reports
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| **Development Report****Operational KPIs*** MBA Administration
* Secure 2020 venues and at least 2 BNZ Sanctioned events whilst compiling the 2020 MBA calendar of events
* There are 5 different events Manawatu can host each year, goal is to secure two each year.
* Shuttle Time Programme
* Increase total Shuttle Time Participants by 10% on previous year - there were 2,800 participants last year
* Organise, advertise and deliver 2 Shuttle Time Coach Education courses – one has already been run
* Events and Competitions
* Increase Schools Competition participation numbers by 10% - getting more teams in, changing competition slightly, this will be a priority.
* Expand TNBL up to 32 teams – which is the whole B&M Centre
* Secure funding to subsidise Junior Rep Programme – 11K or 12K for entry fees for central regions
* List of events and competitions to be run in 2019 alongside the 2018 numbers of participants and financial status:

 TNBL 27 avge teams Profitable Schools Comp 568 participants Profitable  FUNminton Coaching NEW Sustainable Business House League NEW Sustainable  Junior Rep Programme 63 jnr reps Heavily Subsidized  Senior Rep Programme 45 snr reps Sustainable Sanctioned Events 79 participants Sustainable Non- sanctioned events 36 participants Sustainable * Central Regions Administration
* Development of CR badminton through the organization of performance camps, coach development and technical official training. – the dates already decided for performance camps, working with Wellington and Hawkes Bay, one in Palmy end of April, one in Wellington start of June and another in Hawkes Bay, Badminton New Zealand want more structure around high performance.
* Organisation of CR events and competitions and compiling the 2020 CR calendar of events
* Management of CR Facebook page.
* Central Regions (CR) Coordinator worth $5,000 which is to funded through a contribution of $500 from every Central Regions Association
* MBA were awarded the inaugural annual contract
* Other/Special Projects
* Deliver one para-badminton open day. – Friday 22nd March
* Increased junior club participation by 30% on previous year – related to KiwiSport funding.
* Increase senior club participation by 20% on previous year – related to KiwiSport funding.
* Identify and encourage staff, volunteers and players to attend opportunities – keep an eye on what BNZ are offering
* Professional Development Opportunities

**Badminton Open Week** * KiwiSport willing to fund everything so radio advertising has started
* Just under $5,000 for the whole project

**Arena Disruption*** Schools competition now goes for 12 weeks, now costs have increased for schools, James has already increased the price.
* Feilding has been booked for every Thursday night league we aren’t in. 7:15pm to 9:15pm

**Funding Status** * Got KiwiSport for badminton week and coaching in clubs
* Applied for 36K from Mainland for various things completely rejected because of the time of year the application will put larger one in May/June
* Submitted another one to them for 11K for the time being
* Also applied to KiwiSport again

**Website*** Nick is making it go live as of now
* Should go live Monday or Tuesday
* Same cost as before but going to Nick instead of Inspire Net

**Finance Report****Profit and Loss (1 Nov 2018 – 28 Feb 2019)*** TNBL = Income $12,193
* Gross Profit = $71,006
* Total Operating Expenses = $50,054
* Net Profit = $20,952

**Payable Invoice Summary 1st Nov 2018 – 31st Oct 2019*** Total Payables = $9,061.97

**Balance Sheet as at 28th Feb*** ANZ Call Account = $11,231
* ANZ Cheque Account = $19,254
* KiwiBank Junior Badminton = $11,394
* Total Assets = $161,170
* Total Liabilities = $13,274
* Total Equity = $147,895

**Aged Receivables March 2019*** Total Receivables = $15,467
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| 1. Policy Update (James & Simon)
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| * Finance
* Child Protection
* What about a junior player being in a senior team (e.g. Division 5)?
* Making sure Josh has a clean record
* This is to take priority
* Human Resources
* Health and Safety
* Communications and Social Media
* These will be taken from Sport NZ and BNZ and adapt for us
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| 1. Governance Strategy Update (Callum)
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| * Badminton Manawatu – Spreading the love of the game
* We believe
* Badminton is a sport for everyone
* Our people will continue to make the difference
* We need to be financially independent
* Need to be more inclusive like include graphics or phrase. E.g. Maori translation
* Need to include player satisfaction as a measure on the metric in the slides
* The metric which is goal orientated/positive is to be used
* Look a framework or prizegiving for senior representatives.
* Seems to be nothing to recognize success for the senior reps
* Example is Hawkes Bay: they have a most valuable player in each representative team. They give 3 points, 2 points and 1 point to players at each tie weekend. End of the season who ever has the most points wins most valuable player. This ensures each team has a most valuable player at the end of the season
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| 1. General Business
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| * Nothing
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| Action Register |
| # | Name | Owner | Due Date | Status  |
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The next meeting is set for Monday 8th April at 7pm at Sport Manawatu

Meeting Closed 3:54pm